Data Link Investment Manager Private Limited

(Erstwhile BIP India Infra Projects Management Services Private Ltd.)

July 12, 2024

To,

BSE Limited

Phiroze Jeejeebhoy Towers, Dalal Street Mumbai - 400 001, Maharashtra, India

Sub.: Notice of Extra Ordinary General Meeting of Unitholders of Data Infrastructure Trust

Ref.: <u>Data Infrastructure Trust (Scrip Code: 543225)</u>

Dear Sir/Madam,

In terms of the Securities and Exchange Board of India (Infrastructure Investment Trusts) Regulations, 2014, this is to inform you that the Extra Ordinary General Meeting No. 01/2024-25 ("EGM") of the Unitholders of Data Infrastructure Trust ("Trust") is scheduled to be held on Monday, August 5, 2024. Attached notice of the EGM dated July 12, 2024 has been sent to all the Unitholders of the Trust through electronic mode on July 12, 2024, by Data Link Investment Manager Private Limited (formerly known as BIP India Infra Projects Management Services Private Limited), acting in its capacity as the Investment Manager of the Trust.

Further, the same is also available on the website of the Trust i.e. www.datainfratrust.com.

Thanking you,

Yours faithfully,

For **Data Infrastructure Trust**

Data Link Investment Manager Private Limited

(formerly known as BIP India Infra Projects Management Services Private Limited) (acting in its capacity as the Investment Manager of Data Infrastructure Trust)



Farah Irani Compliance Officer

CC:

Axis Trustee Services Limited ("Trustee of the Trust")

Axis House, Bombay Dyeing Mills Compound, Pandurang Budhkar Marg, Worli, Mumbai - 400 025

Catalyst Trusteeship Limited ("Debenture Trustee")

Unit No. 901, 9th Floor, Tower – B, Peninsula Business Park, Senapati Bapat Marg, Lower Parel (W), Mumbai- 400 013

Encl: a/a

Registered Office:

Unit 1, 9th Floor, Tower 4, Equinox Business Park, LBS Marg, Kurla (W), Mumbai – 400 070

CIN: U74999MH2017FTC303003





SEBI Registration number: IN/InvIT/18-19/0009

Principal Place of Business: Unit 1, 9th Floor, Tower 4, Equinox Business Park, LBS Marg, Kurla (West),

Mumbai - 400 070, Maharashtra, India; **Tel:** +91 22 69075252

Email: secretarial@summitdigitel.com; Website: www.datainfratrust.com

Notice is hereby given that an **Extra-Ordinary General Meeting No. 01/2024-25** ("**EGM/Meeting**") of the unitholders ("**Unitholders**") of Data Infrastructure Trust ("**Data InvIT/Trust**") will be held on **Monday, August 5, 2024 at 4.30 p.m.** (IST) through video conferencing ("**VC**") /other audio visual means ("**OAVM**"), to transact the following business:

ITEM NO. 1: TO APPROVE CHANGE IN NAME OF THE TRUST FROM "DATA INFRASTRUCTURE TRUST" TO "ALTIUS TELECOM INFRASTRUCTURE TRUST"

To consider and, if thought fit, to pass with or without modification(s), the following resolution by way of approval such that the votes cast in favor of the resolution are not less than one-and-a-half times the votes cast against the resolution in terms of Regulation 22(5)(d) of the Securities and Exchange Board of India (Infrastructure Investment Trusts) Regulations, 2014 and the circulars, clarifications, guidelines and notifications issued thereunder, each as amended from time to time:

"RESOLVED THAT pursuant to the provisions of the Securities and Exchange Board of India (Infrastructure Investment Trusts) Regulations, 2014 and the circulars, clarifications, guidelines and notifications issued thereunder, each as amended from time to time (the "SEBI InvIT Regulations"), other applicable laws, the terms of the Indenture of Trust and such other approvals or consents as may be required, the consent of the Unitholders be and is hereby accorded to change the name of Data Infrastructure Trust ("Data InvIT/Trust") to "Altius Telecom Infrastructure Trust" as required for its business purpose, and the finalization of all matters incidental thereto, including any amendments that may be required to the Indenture of Trust in this regard.

RESOLVED FURTHER THAT the Board of Directors of Data Link Investment Manager Private Limited (formerly known as BIP India Infra Projects Management Services Private Limited), the Investment Manager of the Trust, ("Board", which term shall be deemed to include any committee which the Board has duly constituted or may hereinafter duly constitute to exercise its powers including the powers conferred by this resolution) be and is hereby authorized on behalf of the Trust to do all acts, deeds, things, and matters, including sub-delegation of all, or any of these powers, as may be required or are necessary, usual or expedient, in connection with or incidental to change in the name of the Trust, including to finalize the terms and conditions of any documents and to sign, execute, amend, deliver, register and terminate any agreements, engagement letters, memoranda, documents, letters, deeds or instruments as may be required in this regard, as well as amendments or supplements and to do all such acts, deeds, matters and things as it may, in its discretion, deem necessary, proper or desirable for such purpose, and to make any filings, furnish any returns or submit any other documents to any regulatory or governmental authorities as may be required, and to settle any question, difficulty or doubt and further to do or cause to be done all such acts, deeds, matters and things and to negotiate, finalize and execute all agreements, documents, papers, instruments and writings as it may deem necessary, proper, desirable or expedient and to give such directions and/or instructions as it may from time to time decide and to accept and give effect to such modifications, adjustments, changes, variations, alterations, deletions and/or additions as regards the terms and conditions as may be required, to give effect to this resolution or as otherwise considered by the Board to be in the best interest of the Trust, and to settle any question that may arise in this regard, without being required to seek any further consent or approval of the Unitholders or otherwise to the end and intent that the Unitholders shall be deemed to have given their approval thereto expressly by the authority of this resolution.

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RESOLVED FURTHER THAT all actions taken by the Board or committees or officers authorized pursuant to the above resolution, duly constituted for this purpose in connection with any matters referred to or contemplated in the foregoing resolution be and are hereby approved, ratified and confirmed in all respects."

For Data Infrastructure Trust

Data Link Investment Manager Private Limited

(Formerly known as BIP India Infra Projects Management Services Private Limited) (acting in its capacity as the Investment Manager of Data Infrastructure Trust)

Farah Irani Compliance Officer

Date: July 12, 2024 Place: Mumbai

Principle Place of Business and Contact Details of the Trust:

Unit 1, 9th Floor, Tower 4, Equinox Business Park, LBS Marg, Kurla (West), Mumbai - 400 070, Maharashtra, India

SEBI Registration Number: IN/InvIT/18-19/0009

Tel: +91 22 6907 5252

Website: www.datainfratrust.com

Email id: secretarial@summitdigitel.com

Registered Office and Contact Details of Investment Manager:

Unit 1, 9th Floor, Tower 4, Equinox Business Park, LBS Marg, Kurla (West), Mumbai - 400 070, Maharashtra, India

Tel: +91 22 6907 5213

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NOTES

1. Securities and Exchange Board of India ("SEBI") vide Master circular bearing reference no. SEBI/HO/DDHS-PoD-2/P/CIR/2024/44 dated May 15, 2024, read with the SEBI (Infrastructure Investment Trusts) Regulations, 2014, as amended ("SEBI InvIT Regulations") has permitted holding of general meetings, including Extra-Ordinary General Meeting ("EGM/Meeting") of unitholders of infrastructure investment trusts through Video Conferencing ("VC")/Other Audio-Visual Mode ("OAVM"). In compliance with the provisions of the SEBI InvIT Regulations and SEBI Master Circular, the EGM of the Unitholders of Data Infrastructure Trust ("Data InvIT/Trust") is proposed to be held on Monday, August 5, 2024 through VC/OAVM to transact the aforesaid businesses. The Notice is being issued to Unitholders in compliance with Regulation 22(2)(c) of the SEBI InvIT Regulations. The deemed venue for the EGM shall be the Principal Place of Business of the Trust.

Since this Meeting is being held through VC, Route Map for the venue is not annexed to this Notice.

- 2. Generally, a Unitholder entitled to attend and vote at the unitholders' meeting is entitled to appoint a proxy to attend and vote in the meeting, and such proxy need not be a unitholder of the Trust. Since the EGM is being held through VC/OAVM pursuant to the SEBI Circular, physical attendance of Unitholders has been dispensed with. Accordingly, the facility for appointment of proxies by the Unitholders will not be available for the EGM and hence the Proxy Form and Attendance Slip are not annexed hereto.
- 3. The Unitholders will receive a web-link on their registered e-mail ids, for attending the EGM. The said link will also be available at NSDL i.e. www.evoting.nsdl.com. The Unitholders are requested to click on the said link, available against the name of the Trust, to attend live proceedings of the EGM.
- 4. The relevant documents referred to in the Notice will be available electronically for inspection by the Unitholders by writing to the Trust at secretarial@summitdigitel.com on all working days (i.e. all days except Saturdays, Sundays and Public Holidays) between 11.00 a.m. and 1.00 p.m. upto the date of the Meeting. The aforesaid documents will also be available for inspection by the Unitholders at the Meeting.
- 5. Unitholders (such as companies or body corporates) intending to attend the meeting through VC and participate thereat, are requested to send their authorized representative(s) to the Trust at email id secretarial@summitigitel.com, a certified true copy of the relevant board resolution/power of attorney, authorizing their representatives to attend and vote on their behalf at the Meeting, as per the procedure detailed in "Annexure I", at least 1 hour before commencement of the Meeting i.e. 3.30 p.m. on Monday, August 5, 2024.
- 6. Attendance of Unitholder through VC shall be counted for the purpose of quorum.

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- 7. In line with the aforesaid SEBI Master Circular, the Notice calling the Meeting will be placed on the website of the Trust and will also be filed with BSE Limited and made available on the website of NSDL i.e. www.evoting.nsdl.com.
- 8. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote at the Meeting.
- 9. NSDL will be providing facility for voting through remote e-Voting and for e-Voting during the EGM.
- 10. Only those Unitholders, who will be present at the EGM through VC/OAVM and have not casted their vote on the resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system at the EGM.
- 11. The Unitholders who have casted their vote by remote e-Voting prior to the EGM may also participate in the EGM through VC/OAVM but shall not be entitled to cast their vote again. Detailed instructions for e-Voting are attached as "Annexure I" to this Notice.
- 12. The Investment Manager has appointed Mr. Jatin Prabhakar Patil (FCS 7282/ COP 7954), Partner, Mayekar & Associates, Practicing Company Secretaries (Firm U.I.N. P2005MH007400) as the Scrutinizer to scrutinize the entire voting process i.e. remote e-Voting and e-Voting at the Meeting, in a fair and transparent manner.
- 13. The Scrutinizer will, immediately after the conclusion of voting at the Meeting, first count the votes casted at the Meeting, thereafter count the votes casted through remote e-Voting by the Unitholders till Sunday, August 4, 2024 and submit his report to the Investment Manager.
- 14. The result of the voting will be announced by the Investment Manager and will also be displayed on the website of the Trust i.e. www.datainfratrust.com, besides being communicated to the stock exchange on or before Wednesday, August 7, 2024.
- 15. Unitholders who would like to express their views/ask questions are requested to email their queries/views/questions, if any, to the Compliance Officer on secretarial@summitdigitel.com by mentioning the name, demat account number, email id, mobile number, at least 10 days prior to the Meeting to enable the Investment Manager to provide the required information.
- 16. The notice is being sent to the Unitholders holding units as on Friday, July 5, 2024. Further, the Unitholders holding units as on Monday, July 29, 2024 are entitled to cast their vote.
- 17. Any non-individual unitholders, who acquires units of the Trust and becomes Unitholder of the Trust after the notice is sent through e-mail and holding units as of the cut-off date i.e. Monday, July 29, 2024, may obtain the login ID and password by sending a request at evoting@nsdl.com or the Trust/RTA. However, if you are already registered with NSDL for remote e-voting, then you can use your existing user ID and password for casting your vote.

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If you forgot your password, you can reset your password by using "Forgot User Details/ Password" or "Physical User Reset Password" option available on www.evoting.nsdl.com or call on toll free no. 022 48867000. In case of Individual Unitholders holding securities in demat mode who acquires units of the Trust and becomes a Unitholder of the Trust after sending of the Notice and holding Units as of the cut-off date i.e. Monday, July 29, 2024, may follow steps mentioned in the Notice of the EGM under "Access to NSDL e-Voting system".

- 18. Unitholders are requested to address all correspondence, including distribution matters, to the Registrar and Unit Transfer Agent ("RTA") of the Trust, M/s. KFin Technologies Limited (Unit: Data Infrastructure Trust) at support.datainfratrust@kfintech.com or Selenium Tower B, Plot Nos. 31 & 32, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad-500 032, India or write to the Trust at secretarial@summitdigitel.com.
- 19. The Unitholders can join the EGM through VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in this Notice. The facility of participation at the EGM through VC/OAVM will be made available for all Unitholders. Detailed instructions to attend and participate at the Meeting through VC/OAVM is attached as "Annexure I" to this Notice.
- 20. Unitholder(s), holding securities in demat mode, are requested to update/intimate all changes, if any, pertaining to their bank details such as name of the bank and branch address, bank account number, IFSC Code, Permanent Account Number (PAN), nominations, change of address, email address, contact numbers, mobile number, etc., to their Depository Participant (DP).

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Explanatory Statement

The following statements set out the material facts and reasons for the proposed resolution stated in the accompanying notice above:

ITEM NO. 1: TO APPROVE CHANGE IN NAME OF THE TRUST FROM "DATA INFRASTRUCTURE TRUST" TO "ALTIUS TELECOM INFRASTRUCTURE TRUST"

With an intent to create a brand for Data Infrastructure Trust ("the Trust/InvIT") that resonates with the growth and expansion plans for the platform, the Investment Manager is proposing to rename the Trust to "Altius Telecom Infrastructure Trust". The Investment Manager believes that the new name would be more reflective of the overall business profile of the Trust's assets. Consequently, the Indenture of Trust is also proposed to be amended to reflect the new name of the Trust.

Pursuant to Regulation 22(5)(d) of the SEBI InvIT Regulations, the Investment Manager seeks the approval of the Unitholders on the resolution contained in Item No. 1 of the accompanying Notice to enable the Trust, the Trustee and the Investment Manager to complete all procedural and other formalities in connection with the aforesaid resolution.

None of the directors of the Investment Manager are interested in the resolution.

The Board of Directors of the Investment Manager recommends the resolution set forth at Item No. 1 for the approval of the Unitholders by way of approval such that the votes cast in favor of the resolution are not less than one-and-a-half times the votes cast against the resolution.

For Data Infrastructure Trust

Data Link Investment Manager Private Limited

(Formerly known as BIP India Infra Projects Management Services Private Limited) (acting in its capacity as the Investment Manager of Data Infrastructure Trust)

Farah Irani Compliance Officer

Date: July 12, 2024 Place: Mumbai

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Email id: secretarial@summitdigitel.com

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ANNEXURE I

THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING EXTRA-ORDINARY GENERAL MEETING ARE AS UNDER:

The remote e-voting period begins on Thursday, August 1, 2024 at 9.00 A.M. and ends on Sunday, August 4, 2024 at 5:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Unitholders holding units as on Friday, July 5, 2024 are entitled to receive this Notice. Further, Unitholders holding units as on Monday, July 29, 2024 are entitled to cast their vote electronically.

How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system

A. Login method for e-Voting and joining virtual meeting for individual unitholders holding securities in demat mode

Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Unitholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual unitholders holding securities in demat mode is given below:

Type of unitholders	Login Method
Individual unitholders holding securities in demat mode with NSDL.	1. Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsdl.com either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
	2. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com . Select

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Type of unitholders	Login Method		
	"Register Online for IDeAS Portal" or click at		
	https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp		
	3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the		
	remote e-Voting period or joining virtual meeting & voting during the meeting.		
	4. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience. NSDL Mobile App is available on		
	App Store Google Play		
Individual unitholders holding securities in demat mode with CDSL	Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi/ Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi.		
	2. After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL. Click on NSDL to cast your vote.		
	3. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration		

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Type of unitholders	Login Method
	4. Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi/ Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon and New System Myeasi Tab and then user your existing my Easi username & password.
	5. After successful login the Easi/Easiest user will be able to see the e-Voting option for eligible companies where the e-Voting is in progress as per the information provided by company. On clicking the e-Voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting and voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.
	6. If the user is not registered for Easi/Easiest, option to register is available at CDSL website www.cdslindia.com and click on login & New System Myeasi Tab and then click on registration option.
	7. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from the e-Voting link available on www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile and Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the e-Voting is in progress and also able to directly access the system of all e-Voting Service Providers.

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Type of unitholders	Login Method
Individual	You can also login using the login credentials of your demat account
Shareholders	through your Depository Participant registered with NSDL/CDSL for
(holding securities in	e-Voting facility. Upon logging in, you will be able to see e-Voting
demat mode) login	option. Click on e-Voting option, you will be redirected to
through their	NSDL/CDSL Depository site after successful authentication, wherein
depository	you can see e-Voting feature. Click on company name or e-Voting
participants	service provider i.e. NSDL and you will be redirected to e-Voting
	website of NSDL for casting your vote during the remote e-Voting
	period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Unitholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding	Members facing any technical issue in login can contact
securities in demat mode with	NSDL helpdesk by sending a request at evoting@nsdl.com
NSDL	or call at toll free no.: 022 4886 7000
Individual Shareholders holding	Members facing any technical issue in login can
securities in demat mode with	contact CDSL helpdesk by sending a request
CDSL	at helpdesk.evoting@cdslindia.com or contact at 1800 22
	55 33

B. Login Method for e-Voting and joining virtual meeting for unitholders other than Individual unitholders holding securities in demat mode

How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

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4. Your User ID details are given below:

Manner of holding units i.e.	Your User ID is:
Demat (NSDL or CDSL)	
a) For Members who hold units in	8 Character DP ID followed by 8 Digit Client ID
demat account with NSDL.	For example, if your DP ID is IN300*** and Client
	ID is 12***** then your user ID is
	IN300***12******.
b) For Members who hold units in	16 Digit Beneficiary ID. For example, if your
demat account with CDSL.	Beneficiary ID is 12********* then your
	user ID is 12***********.

- 5. Password details for unitholders other than Individual unitholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the Trust, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process** for those unitholders whose email ids are not registered.
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "Forgot User Details/Password?" (If you are holding units in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.com mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.

SEBI Registration number: IN/InvIT/18-19/0009

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Mumbai - 400 070, Maharashtra, India; **Tel:** +91 22 69075252

Email: secretarial@summitdigitel.com; Website: www.datainfratrust.com

9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see "EVEN" of all the companies in which you are holding shares and whose voting cycle and General Meeting is in active status.
- 2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of units for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for unitholders

- 1. Institutional unitholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to jatin@csmayekar.com with a copy marked to evoting@nsdl.com, at least 1 hour before commencement of the Meeting i.e. by 3.30 p.m. on Monday, August 5, 2024. Institutional unitholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 022 4886 7000 or send a request to Mr. Sagar Gudhate at evoting@nsdl.com.

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<u>Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:</u>

- 1. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to secretarial@summitdigitel.com. If you are an Individual unitholder holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e., Login method for e-Voting and joining virtual meeting for Individual unitholders holding securities in demat mode.
- 2. Alternatively unitholders/members may send a request to evoting@nsdl.com for procuring user id and password for e-voting by providing above mentioned documents.
- **3.** Individual unitholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Unitholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE EGM ARE AS UNDER:-

- a) The procedure for e-Voting on the day of the EGM is same as the instructions mentioned above for remote e-Voting.
- b) Only those Members/ unitholders, who will be present in the EGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the EGM.
- c) Members who have voted through Remote e-Voting will be eligible to attend the EGM. However, they will not be eligible to vote at the EGM.
- d) The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the EGM shall be the same person mentioned for Remote e-voting.

INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE EGM THROUGH VC/OAVM ARE AS UNDER:

- 1. Member will be provided with a facility to attend the EGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for Access to NSDL e-Voting system. After successful login, you can see link of "VC/OAVM link" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
- 2. Members are encouraged to join the Meeting through Laptops for better experience.

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3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.

- 4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Unitholders who would like to express their views/have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at secretarial@summitdigitel.com. The same will be replied by the Trust suitably.